Question and Answer Session on Clarivate Products

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Question 1

What are the salient points to take into account to get a journal indexed in Web of Science, especially a health science journal?

Answer

• We have a single evaluation process for the WoS Core Collection that consists of 24 quality criteria and an additional 4 impact criteria.

• Journals that pass the 24 quality criteria, designed to select for editorial rigour and best practice, enter Emerging Sources Citation Index (ESCI)

• Journals that pass the additional 4 impact criteria, designed to select for the most influential journals in their field, enter Science Citation Index Expanded (SCIE), Social Science Citation Index (SSCI) or Arts & Humanities Citation Index (AHCI).

• We use citation performance as the primary determinant of influence/impact.
Previously we have aimed to re-evaluate ESCI journals every two years. We are now taking a more data-driven approach, moving from a calendar-based re-evaluation schedule to a performance-based schedule. We now prioritise re-evaluations for journals that display high citation performance regardless of the time that has passed since their last evaluation. We analyse the citation performance of all journals indexed in ESCI and currently our policy is to only re-evaluate ESCI journals that would map to Q1 or Q2 of the relevant flagship category. Exceptions are made in the rare instances where a journal is unique in some significant way (i.e. score high for “content significance”).

Only journals in the Science Citation Index Expanded or the Social Science Citation Index, will get a Journal Impact Factor. If we have previous citation information this will be used in the creation of their first JIF.
Journal Evaluation

Policy: Staff may not edit journals

Policy: Editors can not sit on Journal Advisory Boards or publish

Policy: Editors are full time employees of Clarivate

Fact: Constant evaluation of journals, some resulting in deselection

Fact: Staff collectively have over 150 years of experience and are fluent in 12 languages

Fact: Consistent rejection of predatory journals
Journal Evaluation

These are the 24 quality criteria and the 4 impact criteria.

This shows the workflows for successful and unsuccessful evaluation.
Editorial Evaluation (impact)

The criteria in this step are designed to select for the most influential journals in a given field of research, using citation activity as a primary indicator of impact. If a journal does not pass this step, re-evaluation is subject to an embargo period of at least two years.

Comparative Citation Analysis

Our most selective indices (SCIE, SSCI and A&HCI) contain the most impactful journals in their discipline. In the comparative citation analysis both the number and the sources of the citations to the journal are taken into consideration.

Author Citation Analysis

Most authors should have a discernible publication history in the Web of Science. Authors’ citation networks should be appropriate to the category and to journals of comparable scope.

Editorial Board Citation Analysis

Most Editorial Board Members should have a discernible publication history in the Web of Science. Editorial Board Members’ citation networks should be appropriate to the category and to journals of comparable scope.

Content Significance

The content in the journal should be of interest, importance, and value to its intended readership and to Web of Science subscribers. Content significance may be evidenced as a unique specialization, novel perspective, regional focus, unusual content, or content that enriches the breadth of Web of Science coverage. These attributes are not exclusively reflected in journal-level citation activity.
Submissions for Journal Evaluation

How do I submit a journal for evaluation?

If you have not done so already, please read our Editorial Selection Process before submitting a journal for evaluation. Please go to our Electronic Journal Submission page to submit your journal for evaluation.

Please submit one format of the journal – either electronic or print. We want to evaluate the most complete and authoritative version of the journal.

What issues of my journal should I send for evaluation?

We evaluate only current and upcoming issues. Back issues are not part of the review process. A minimum of three consecutive current issues will need to be evaluated. The publisher must provide full access to consecutive current issues, as they are published, one at a time, to Clarivate Analytics, throughout the evaluation process until a decision is made on coverage.

Is there a format preference for journals?

In our evaluations and production processes, we would like to use the most complete and authoritative version of the journal. This is often considered the version of record. Current industry practices have electronic formats provided to us more often than print. We can work with print or electronic formats, but we prefer electronic.

What is the status of my journal submission?

Please use our Journal Evaluation Status Request page to complete a request form.

Conference proceedings published as books

Conference proceedings published as books are acquired and selected according to a set of specialized guidelines. Clarivate Analytics staff are in regular direct communication with every major scholarly publisher, and many professional societies and associations who publish and/or sponsor professional conferences and who submit their publications for evaluation and coverage in the CPCI. The Clarivate Analytics Editorial Development team evaluates each volume of conference proceedings we receive according to a set of well-established criteria. Read the Conference Proceedings Selection Essay.

What type of books are considered for inclusion?

- The Book Citation Index will cover only scholarly books that present fully referenced articles of original research, or reviews of the literature.
- The Book Citation Index will cover both series and non-series books.
- Books with copyright from the current or previous five years are considered for coverage in the Book Citation Index.

A recent change to our selection criteria, and the addition of more content, demonstrate the unique nature of scholarly books and how they fit into the broader world of researched content. The biggest change is the introduction of non-English language books, an expansion based on feedback from our users.
Question 3

I have published one of my manuscripts in an Elsevier mirror journal. I had little idea about the future and scope of mirror journals, especially about the indexing and impact factor.

I would like to know what is the chance and how Clarivate decides to list a mirror journal in its list.

If you can address the indexing, impact factor and future of the journals it will be a help for many.

Answer

• We have a single evaluation process for the WoS Core Collection, that consists of 24 quality criteria and an additional 4 impact criteria.

• Mirror journals will be evaluated on their own merit, i.e. they cannot use the status of the parent journal to get a free pass into WoS as soon as they are launched, or share the parent journal’s Journal impact Factor.

• Users who do not have access to WoS or JCR, can use the Master Journal List to see if a journal is indexed in WoS and whether it has a Journal Impact Factor.

• When titles split, if the original title continues publishing, the additional title(s) are treated as new launches. These will be evaluated independently but parent performance trend will be considered.
Question 4

I would like to learn how to create and keep a list of my publications, with the number of “times cited” and automatically updated.

Is it possible to have recent IFs and Qs included in such a list?

It is really a headache to do it manually, every time you have to send the updated CV.

Answer

• The Publons CV will do most of this for you.
• It has been redesigned this year to allow for more customisation of the pdf produced.
• With Author Records becoming a key part both Web of Science and InCites, having a Publons profile is even more important.
• What it will not do, is provide Impact Factors and Quartile information. These are Journal metrics, not publication metrics.
Publons CV

- Number papers and citations in the Web of Science Core Collection, in the selected period and h-index for them.
- Graph demonstrating papers and citations.
- List of your papers published in the selected period.
- Graph demonstrating numbers of verified reviews authored during the selected period.
- List the manuscripts you reviewed in the selected period.
- Editor records
How do I find the Q1, Q2, Q3 indication of journal listed in the Master Journal List?

**Answer**

- The Master Journal List has three aspects: Search Journals; Match Manuscript; and Downloads.
- The 2018 Journal Impact Factor can only be seen in the Match Manuscript results list.
- The Quartile information cannot be seen anywhere.

- To see the Quartile information and the current year’s Journal Impact Factor, you will need to have a subscription to the Journal Citation Reports, or use the popup in the Web of Science.
Question 6

Publons Academy Queries.
1. I tried to connect the reviews done by myself for IEEE Conference but cannot.
2. What is MarkDown?
3. While entering the review in the text box given, it is difficult to format the content especially putting bullets.
4. Modules 5 to 10, is very tedious to first answer in much detail and then in module 10, it is to be shortened.
5. There is no need for the reviewer to describe the entire paper in short. Its mere time wastage.

Answer

1. Reviews must have been published and have a DOI.
2. A way of formatting text making it easier to include formulas and include rich text formatting in a plain text editor.
3. Bullets are made using hyphens
4. Write some notes based on the 'questions to ponder' in modules 5-9, then write your full review in module 10, based on those notes.
5. The course was designed with editors. A short summary statement of what the paper is about and its main findings, is what the majority of journal editors expect of their reviewers. This shows the editor and the authors that you have understood the paper and it's also a really good way to keep your focus and perspective when writing your review.
Question 7

In Web of Science, is there any way to search for just Author Keywords, or just Abstract?

A Topic search also includes Title and Keywords plus.

Answer

• Not until recently but now you can. These tags have been added to the Advanced search.

• In addition, in the NEW Web of Science, these fields are also available in the Basic search.
Question 8

For reviews I would prefer to have the ability to search Web of Science for exact date of publication, rather than just the Year.

I cannot see this option anywhere. Is this possible?

Answer

• Currently this is not possible. However, we will be adding this capability in a release soon.
• This will not only allow for dd/mm/yyyy ranges to be used for publication date but also for Indexed date.

• Another interesting change to the search for those doing reviews, will be giving the user the option to switch ‘stemming’ on/off.

• We are also looking at the way current search results work with Saved Searches, for a better workflow.
Question 9

Can you please clarify what data is used in InCites and how up to date it is.

Answer

- The data used for InCites is from the Web of Science Core Collection, back to 1980.
- It is updated monthly and could be up to two months behind the Web of Science.


- Until recently it included the Science Citation Index Expanded, The Social Science Citation Index, the Arts & Humanities Citation Index, the Books Citation Index and the Conference Proceedings Citation Index.
- More recently we added the option of including the Emerging Sources Citation Index.
Question 10

I have several EndNote libraries, my own plus two others for projects I will need to work on with different collaborators.

Can you share more than one library with EndNote desktop?

Answer

• Yes you can but it is not straight forward (as below).
• Details can be provided to those wanting to do this.

A different email address needs to be used to create an online account for each project library.

- Owner syncs Project1 library and sets up sharing using project1 credentials.
- Owner syncs Project2 library and sets up sharing using project2 credentials.
- Owner must also invite themselves when sharing project libraries.
- Owner syncs and shares their library using their own credentials.
I have claimed my Author Record in Web of Science but there seems to be a duplicate one as well.

How can I get this sorted out?

Answer

- This can happen and there are a few reasons for it.

- We can sort this out for you, simply email the support team: wosg.support@clarivate.com

- Author Records are still in Beta. It was a major change to the platform, we knew it would take a while to fully implement and that there would be glitches on the way.

- ~1000 researchers claim their Author Record each day and we are receiving between 250 and 300 curations per day, so please be patient.
News - Publons

Publons are about to add a Citation Map to everyone’s profile.

This will show the location of all organisations involved in publications that have cited your publications.

Red markers show the publications that made the citation and these have links to view them in Web of Science. Blue markers indicate large clusters, zooming in changes them to red markers.
We recently added 6 new Indicators for the Author Positioning within documents.

This is available for documents from 2008 to present, in the Organization and Researcher entities.

In addition, there are new Filters for Author Position.

The three Filters are:

- First Author
- Last Author
- Reprint Author
Yesterday we launched the 2020 Journal Citation Reports.

Helping you make confident decisions with objective, unbiased journal statistics from publisher-neutral experts.
Additional Resources

Web of Science Group Learning
Get all the support and training you need to make the most of your Web of Science Group products

Videos
Self-Guided Learning
Live Training
LibGuides
Thank you

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